

Lake Park Friends Board Meeting Minutes

Tuesday, October 28, 2008 • 7:00 p.m.

Excused: Steve Morse, Gerry Broderick, Sarah Zimmerman, Karen Fox, Donna Lau Smith, Dave O'Brien
Present: Tom Cheney, Sally Merrell, Virginia Schwartz, BG Hook, Anne Booth, Jim Cope, Phil Schultz,
Brian DesPlaines, Dennis Buettner, Mary Ritchie
Guest: Chris Buell

1. The meeting was called to order by Tom Cheney at 7:07PM.
2. Jim Cope made a motion to approve last month's meeting, seconded by Anne Booth and the motion passed.
3. Introduction of Brian DesPlaines and Chris Buell (after 8 p.m.)
Sarah Slaughter made a motion to appoint Brian DesPlaines as our new Treasurer. The motion was seconded by Virginia Schwartz. The motion passed. Welcome Brian!

Chris Buell introduced herself and would welcome and questions or concerns. Brian DesPlaines, as Treasurer, should be the main point of contact. Please let him know if you need to contact Chris so that he can be aware of issues as they arise. Ann Wollmer and Sarah Slaughter also have her contact information.

Going forward we will update the reimbursement form for Chris to reflect the different funds, and each invoice that is submitted should also have the contract for the work or service to accompany it.

Chris recommended that we review all our accounts as we transition to a new Treasurer.

4. Treasurer's Report –
Sarah Slaughter mentioned that the audit was postponed until after November 15 so that both year ends could be audited during the same session. This will include the years ending April 30, 2008 and September 30, 2008. Brian DesPlaines has authority to appoint the finance committee.
5. Administrative –
Sarah Slaughter reviewed Ann Wollmer's terrific performance in her first year with LPF. Sarah Slaughter made a motion to increase Ann's hourly pay rate from \$15/hour to \$15.75/hour (5% increase on a yearly basis). Dennis Buettner seconded the motion and it was passed unanimously.

Ann Wollmer provided an overview of upcoming events with the Park People and an update of membership renewals and other projects she is working on. There are currently 448 memberships.

Ann Wollmer and Anne Booth also discussed the new membership brochure and newsletter. Scott Williams has agreed to have the membership brochure out on his desk, and it will also be in folders outside. We are working with a mail house to get the newsletter out for a cheaper rate.

6. Old Business:
 - a. Waterfall Ravine project update
Phil Schultz provided a status update on the Waterfall. A mason has been selected who is very eager and will start at the bottom and work his way up. The team has been authorized to do \$10,000 worth of work, which will be followed by a review of progress. Work might be halted during the winter. Phil provided an illustration of the proposed work, which has some changes

from the original design that, though different from the original, would be better for the mechanics of the waterfall and provide greater longevity. The materials will be the same as what is being used now, and the overall design is in keeping with the spirit of Olmsted. The Waterfall Ravine was a WPA project.

Anne Booth announced a \$55,000 gift from a local donor for the Waterfall Project.

b. Budget Review –

Sarah Slaughter presented the proposed budget that was prepared by Donna Lau Smith with the finance committee. There was discussion about the need to make the investment in infrastructure to move the groups forward. Brian emphasized that every month each committee should be looking at their budgets for future planning. BG Hook made a motion to approve the budget. Virginia Schwartz seconded. In discussion Dennis Buettner mentioned that he likes the structure of the budget as it reflects our organizational chart. The motion passed.

c. Community Room update

Tom Cheney met with the team upgrading the room last week and decided that now is the time to address the floor of the Community Room. There is a goal of having the room finished by December 1. There was a question about tables and chairs and whether or not an interior decorator has been hired to make the room look good. There was a question about whether or not Lake Park Bistro would use the room, but it is clear that no private events can be held in the room.

Tom spoke with Joe about using money in his fund to help with other projects outside the building. Joe received some bids on the grand staircase, and he is interested in funding some of the fencing maintenance, among other projects.

7. New Business:

a. Family Donation –

Tom Cheney brought to the board's attention a potential memorial gift for the construction of a Bandstand. The County is open to the idea of the construction of a bandstand, and the next step is to develop the plan more and explore feasibility. A motion was made by Sarah Slaughter to explore the replacement for a previously existing historic structure in Olmsted-designed Lake Park. Jim Cope seconded. The motion was passed. The next step is to explore the costs and get feedback so that we can get back to the potential donor in a timely manner.

b. Proposed Farmer's Market –

Tom Cheney shared information about a potential Farmer's Market in Lake Park next Summer. Adam Siegel, the executive chef for Lake Park Bistro, is the brainchild for this proposal. It would be held on Saturday mornings in the grassy area between the restaurant and the lawn bowling fields. They expect most of the traffic to be on foot from local residents. LPF could have a prime location and have a booth every week. They would like to include performance artists, cooking classes, music, etc. There is general approval of the plan.

c. Musical Monday's will be held July 6 – August 24, 2009.

The meeting was adjourned at 9:03PM.