

Lake Park Friends Board Meeting Minutes

Tuesday, March 24, 2009 • 7:00 p.m. • Location: **Marcia Coles Community Room**

Present: Anne Booth, Tom Cheney, Sally Merrell, Steve Morse, Ann Wollmer, Brian DesPlaines, Phil Schultz

Excused: Dennis Buettner, Sarah Slaughter, Sarah Zimmerman, Virginia Schwartz, Karen Fox, Mary Ritchie, BG Hook, Jim Cope, Donna Smith, Dave O'Brien

1. The meeting was called to order at 7:10 p.m.
2. The January minutes were NOT approved as there was not a quorum present.
3. Brian supplied Balance Sheets. He said nothing is unexpected. He and Chris Buell, Accountant, are tracking these financials to see if things are going as planned. Everyone, including the Auditor, are working under the same system which should help in the future.
4. Old Business:
 - a. Directors and Officers Insurance – Tom said that it is not settled yet. We had agreed to get General Liability Insurance. You cannot separate GL from another policy, it's only part of another policy. What we really need is Directors & Officers. Sally said she would be glad to get involved.
 - b. Projects Update – Phil gave a Waterfall Update. A County Engineer is going to look at the retaining wall at the top and she has not done so yet. Kevin Haley said we need more detailed plans. We may need to engage a structural engineer to design the wall. Phil will see if he can find someone to do it pro bono but is estimating a possible \$1,000-2,000 cost. The Rain Garden has not been funded yet.
 - c. Green Market is going to be postponed to 2010.
 - d. Band Shelter Update – Tom updated the board on the band shelter. He asked for the board to review the Request for Proposal that he is going to send to architectural firms. The firms will give their analysis on sites and make recommendations. Site and Design will require public participation. We may engage two firms, one for site analysis and one for design.
 - e. Finance Committee met and talked about the need to have a clear budget and expenditure process. At the next board meeting, there will be an amount set for non-board approval limits.
5. New Business:
 - a. Thank You Soiree – April 21 at the Bistro. This is an invitation only event. Board members are encouraged to attend.
 - b. Eco Walk will be Sept. 13.
 - c. Annual Meeting is Monday, May 18. We're looking for a coordinator. We talked about Phil presenting a Waterfall update and hosting a walk over to the ravine. We also will award the Conservator of the Year. We haven't designated what the criteria for this award is. The Executive Committee will discuss their nominees for 2008.
 - d. New Weed Out Coordinator is Mary Reavey.
 - e. Oak Saplings-We are obtaining 100 oak saplings (various kinds). Guy Smith and Brian Russart are going to mark with flags as to where they should be planted. We may need to engage a Forestry Truck to bring water to the saplings and rent an auger to drill the holes. Hopefully, there will be a Tree Planting Day in April for LPF members. Tom wants to make sure that we follow the Olmsted vision.
 - f. The New Lake Unit Manager is Steve Sheteron. We would like to invite him to the next board meeting so that he can meet everyone.
 - g. Tom is proposing a change to the board meeting schedule. He is proposing that Board meetings be bi-monthly alternating with bi-monthly Executive Board meetings.
 - h. The Nominating Committee will have a complete report at the April meeting.

The meeting was adjourned at 8:22 p.m.

Next board meeting Tuesday April 28, 2009