

Lake Park Friends Board Meeting Minutes

Tuesday, May 26, 2009 • 7:00 p.m. • Location: **Marcia Coles Community Room**

Present: Steve Duback, Susanna Mortara, Brian DesPlaines, Steve Morse, Sarah Zimmerman, BG Hook, Anne Booth, Jim Cope, Dennis Buettner, Virginia Schwartz, Ann Wollmer (Administrator)

Excused: Mary Ritchie, Tom Cheney, Karen Fox, Phil Schultz, David O'Brien

1. Sarah Zimmerman called the meeting to order at 7:08 p.m. Introductions were made by the two newest board members, Steve Duback and Susanna Mortara.
2. BG Hook made a motion to pass the April minutes. Dennis Buettner seconded and the motion carried.
3. Treasurer's report – Brian DesPlaines reported that nothing has changed since the annual meeting report. Brian would like to call a meeting of the finance committee, which would meet quarterly. He is looking for more people to join him and Steve Morse on the committee.
4. Administrator's Report – Ann Wollmer reported that the next newsletter articles are due June 5. July 4th committee has posted a tentative schedule of events. MM and WW bookmark cards will be mailed to all members in the next week. Also, she reminded Board members about the membership challenge, which if met, means Anne Booth will give a wine and cheese party.
5. Old Business:
 - a. Insurance – Steve Morse recalls that we voted in January to purchase insurance and he is looking for an update. Tom Cheney was not present to give an update.
6. New Business:
 - a. Revisions to Bylaws – Sarah Zimmerman reported that there aren't many big issues but she wants the Board to review the proposed changes and then vote on them at the July 28 meeting. Important changes include adding the Director of the Parks Department as an ex officio director, specifying the composition of the Executive Committee, removing the requirement to appoint an auditor every year, and providing for notices of meetings by e-mail. Sarah Zimmerman will send out a final version incorporating proposed changes as discussed via email.
 - b. Vote for Brian Hansen as new board member. Brian is a photographer who takes pictures of birds in Lake Park. He has accepted an offer to become an LPF Board member. BG Hook made a motion to bring Brian Hansen on as a new board member. Steve Morse seconded and the motion passed unanimously.
 - c. Yoga in MCCR Tuesdays 7 a.m.-8:15 a.m. June 16-July 28 – Anne Booth has been considering programming in the MCCR. She has engaged an instructor who is willing to instruct. We want to charge \$10 per session. Steve Morse asked whether we can charge for an activity according to the lease with Bartolotta. Sarah Zimmerman will review the lease and the County's Guidelines for use of the room. Virginia Schwartz said we need to know what the limitations are, as stated by the County.
 - d. Dogs in the Park – Steve Morse says there are so many dogs running loose in the park, not leashed. It interferes with the wildlife. He wants to encourage people to use the dog park and to enforce the leash law. Brian DesPlaines reminded everyone that the ranger who will be posted in Lake Park this summer will be enforcing that rule, in addition to others that were brought up i.e. cars driving onto the lawn, security in the MCCR, etc.
 - e. Annual Meeting – Steve Morse asked whether the annual meeting has a budget and an organizer. He feels we could have done more to welcome our members, and that the organizer should have a budget to purchase refreshments. He would have liked to have seen the minutes ahead of time and the slate of officers posted ahead of time as well. Several people pointed out that the minutes are available on the website. It was suggested that planning for the Annual Meeting should begin earlier next time.
 - f. Dennis Buettner mentioned that at Friends of Villa Terrace has been going over the Form 990 to understand the Conflicts Policy. (For instance, we don't have our money at M&I because our Treasurer works there.) Sarah Zimmerman says we can consider asking board members to sign a statement saying we've read and understood the conflicts policy, or a more detailed statement disclosing affiliations that could result in conflicts. Sarah Zimmerman mentioned that we should also have a document retention policy and that she would circulate drafts of both documents.
 - g. BG Hook mentioned that she thinks we should pass the hat around to collect donations at Musical Mondays and Wonderful Wednesdays concerts. Jim Cope, the Concert coordinator, said he does not oppose the idea but wants it to be clear that the donations are for the park, not the concerts, since the Schoenleber grant covers the concerts.

At 8:12PM Steve Morse made a motion to close the meeting, BG Hook seconded, and the motion carried.

Submitted by AMW