

## Lake Park Friends Board Meeting Minutes-Draft

Tuesday, July 28, 2009 • 7:00 p.m. • Location: **Marcia Coles Community Room**

Excused: Phil Schultz, Steve Duback, Mary Ritchie, Karen Fox, Gerry Broderick, Brian DesPlaines  
Present: Tom Cheney, Sarah Zimmerman, BG Hook, Anne Booth, Brian Hansen, Susanna Mortara, Steve Morse, Dave O'Brien, Virginia Schwartz, Jim Cope, Ann Wollmer, Dennis Buettner

1. Tom Cheney called the meeting to order at 7:12 p.m.
2. Anne Booth made a motion to approve the May minutes, Dave O'Brien seconded and the motion passed.

Tom welcomed Brian Hansen to the Board of Directors.

3. Treasurer's report – Despite his absence, Brian DesPlaines supplied financial statements for the meeting. Tom made some comments. LPF is still doing fine financially according to the financials. We still have \$90,000 in the Waterfall Ravine Fund. Steve Morse asked for Brian D. to explain later why some items, such as benches, are listed in three separate accounts? And is the bench line item a reserve/maintenance fund for the benches?
4. Administrator's Report –Ann Wollmer gave a membership report. 400 memberships currently. 55 memberships moved to Inactive list. 42 new members in the past year (July 2008-July 2009). Anne Booth will give a wine and cheese party in the fall for all board members because the board met the membership challenge. Discussion led to decision that current board members should not be listed as Complimentary. They should pay dues. Ann also plugged the Eco Walk event to be held Sunday, September 13.
5. Executive Committee Report—The first Executive Committee (EC) meeting was in June. Tom referred to the bylaws which state that the EC, according to bylaws, has all the privileges of the board but that all of its actions are subject to the board's approval. EC is made up of the following people: Tom Cheney, Sarah Zimmerman, Brian DesPlaines, Anne Booth, and Phil Schultz. Sarah Z. mentioned that the EC talked about proposed changes to the bylaws. Those include: no term limits for officers; the minimum number of directors will be 12, with the maximum to remain at 16. EC no longer to be capped at 5, instead there will be a minimum of 4. EC talked about transitions to new presidency: the incoming president is to be identified sooner, by nominating committee, and then voted on by membership at Annual Meeting as usual. The Nominating Committee and Tom made a decision to ask Phil Schultz to be the next president and he said he would accept. Dennis Buettner was asked and agreed to give Phil the VP of Improvements title. The next president doesn't have to be a VP. Steve M. wants to specify in the bylaws that the person should be a board member. Discussion ensued that you want some flexibility in choosing the next president. EC also talked about having a community outreach/liaison position. EC is still looking at committee structures to streamline the organization. An example of this is that the EC decided to categorize benches under Development rather than Improvements. EC also voted to change policy on benches to allow donors to suggest their own quotations, which will be approved by the County. Dave O'Brien made a motion to approve the actions that were taken at the EC meeting, Brian Hansen seconded and the motion passed.
6. Old Business:
  - a. Projects update – Tom asks all board members to supply him with project updates so all other members can be kept informed via the Projects Update document.

- b. Waterfall Ravine Update—Heavy rains in early summer created a new stream channel that caused the project leaders to readjust some of the project details.
  - c. Cirque du Lake Park – Susanna Mortara reported that the annual fundraising event will be on Saturday, Sept. 12 from 5-8 p.m. The event includes a Wine Tasting, Auction items, carnival games, popcorn, and more. Board members are invited to come and sell two tickets in advance, or consider becoming a sponsor for \$250. In lieu of donating an item for the event, it was suggested that board members should feel free to donate \$35 so that auction items can be purchased to enhance baskets. Items are going to be geared more for children/families; however, this is an adult event.
  - d. Performance Stage (PS) architect selection – Tom said the committee found a designer after interviewing 4 firms. La Dallman Architecture Firm was selected to move forward. The PS Committee is asking for board backing to decide what the next step should be and public backing is also needed. Tom stressed that this is more about site design than structure: the structure needs to engage the landscape (“Landscape Fabrication” is the term used by La Dallman). The committee will get together and talk about the process. Our anonymous donor must be comfortable with the ultimate design and with the process. Dave O’Brien made a motion to give Tom Cheney authority to set up a formal committee for this project, Anne Booth seconded and the motion passed.
  - e. Bylaws revisions – Sarah Zimmerman said we could not approve the proposed changes to the bylaws because we needed 2/3 vote to amend the bylaws and not enough board members were present (Susanna Mortara and BG Hook had left the meeting). Discussion was had and clarification was made regarding proposed amendments. Sarah mentioned that she wants board members to give her feedback in between meetings so that a vote can be taken at the next meeting of the full board. Sarah will distribute the proposed amended bylaws before the next meeting.
6. New Business: Steve Morse mentioned a disconnect between some committees and the board. Tom said that the new structure (five Vice Presidents, each responsible for communication between various committees and the board) should help promote communication and allow the committees’ concerns to be addressed outside of board meetings so that there is a smaller agenda at each meeting.

At 8:55 p.m. Dave O’Brien made a motion to close the meeting, Dennis Buettner seconded, and the motion carried.

Next full board meeting Tuesday, September 22, 2009

Upcoming Events:

Musical Mondays August 3, 10, 17 @6:30-8 p.m.

Nature Walk August 23 @9-10:30 a.m.

Warbler Walks August 22, 29 & September 5, 12, 19, 26 @8-10 a.m.

Cirque du Lake Park September 12 @5-8 p.m.

Eco Walk September 13 @11 a.m.-2 p.m.

Submitted by AMW